

1 IN THE COMMITTEE ON FINANCIAL SERVICES OF THE HOUSE OF REPRESENTATIVES

2 116<sup>TH</sup> CONGRESS, 1<sup>ST</sup> SESSION

3  
4 JANUARY 30, 2019  
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7 **RESOLUTION**

8 Offered by Ms. Waters

9 To adopt rules of the Committee on Financial services pursuant to clause 2 of Rule XI of  
10 the House of Representatives.

11 *Resolved*, that the Rules of the Committee on Financial Services for the 116<sup>th</sup>  
12 Congress shall be:

13 RULE 1

14 **GENERAL PROVISIONS**

15 (a) The rules of the House are the rules of the Committee on Financial Services (hereinafter in these  
16 rules referred to as the “Committee”) and its subcommittees so far as applicable, except that a  
17 motion to recess from day to day, and a motion to dispense with the first reading (in full) of a bill or  
18 resolution, if printed copies are available, are privileged motions in the Committee and shall be  
19 considered without debate. A proposed investigative or oversight report shall be considered as read  
20 if it has been available to the members of the Committee for at least 24 hours (excluding Saturdays,  
21 Sundays, or legal holidays except when the House is in session on such day).

22 (b) Each subcommittee is a part of the Committee and is subject to the authority and direction of  
23 the Committee and to its rules so far as applicable.

24 (c) The provisions of clause 2 of rule XI of the Rules of the House are incorporated by reference as  
25 the rules of the Committee to the extent applicable.

26 RULE 2

27 **MEETINGS**

28 *Calling of Meetings*

29 (a)(1) The Committee shall regularly meet on the first Tuesday of each month when the House is in  
30 session.

1 (2) A regular meeting of the Committee may be dispensed with if, in the judgment of the Chair of  
2 the Committee, there is no need for the meeting.

3 (3) Additional regular meetings and hearings of the Committee may be called by the Chair, in  
4 accordance with clause 2(g)(3) of rule XI of the rules of the House.

5 (4) Special meetings shall be called and convened by the Chair as provided in clause 2(c)(2) of rule  
6 XI of the Rules of the House.

7 *Notice for Meetings*

8 (b)(1) The Chair shall notify each member of the Committee of the agenda of each regular meeting  
9 of the Committee at least three calendar days (excluding Saturdays, Sundays, and legal holidays  
10 except when the House is in session on any such day) before the time of the meeting.

11 (2) The Chair shall provide to each member of the Committee, at least three calendar days  
12 (excluding Saturdays, Sundays, and legal holidays except when the House is in session on any such  
13 day) before the time of each regular meeting for each measure or matter on the agenda a copy of—

14 (A) the measure or materials relating to the matter in question; and

15 (B) an explanation of the measure or matter to be considered, which, in the case of an  
16 explanation of a bill, resolution, or similar measure, shall include a summary of the major  
17 provisions of the legislation, an explanation of the relationship of the measure to present  
18 law, and a summary of the need for the legislation.

19 (3) At least 24 hours prior to the commencement of a meeting for the markup of legislation, the  
20 Chair shall cause the text of such legislation to be made publicly available in electronic form.

21  
22 (4) The provisions of this subsection may be waived by a two-thirds vote of the Committee or by  
23 the Chair with the concurrence of the ranking minority member.

24 **RULE 3**

25 **MEETING AND HEARING PROCEDURES**

26 *In General*

27 (a)(1) Meetings and hearings of the Committee shall be called to order and presided over by the  
28 Chair or, in the Chair's absence, by a member designated by the Chair to carry out such duties.

29 (2) Meetings and hearings of the committee shall be open to the public unless closed in accordance  
30 with clause 2(g) of rule XI of the Rules of the House.

31 (3) Any meeting or hearing of the Committee that is open to the public shall be open to coverage by  
32 television broadcast, radio broadcast, and still photography in accordance with the provisions of  
33 clause 4 of rule XI of the Rules of the House (which are incorporated by reference as part of these  
34 rules). Operation and use of any Committee operated broadcast system shall be fair and nonpartisan  
35 and in accordance with clause 4(b) of rule XI and all other applicable rules of the Committee and  
36 the House.

1 (4) To the extent feasible, members and witnesses may use the Committee equipment for the  
2 purpose of presenting information electronically during a meeting or hearing, provided the  
3 information is transmitted to the appropriate Committee staff in an appropriate electronic format at  
4 least one business day before the meeting or hearing so as to ensure display capacity and quality.  
5 The content of all materials must relate to the pending business of the Committee and conform to  
6 the rules of the House. The confidentiality of the material will be maintained by the technical staff  
7 until its official presentation to the Committee members. For the purposes of maintaining the  
8 official records of the committee, printed copies of all materials presented, to the extent practicable,  
9 must accompany the presentations.

10 (5) No person, other than a Member of Congress, Committee staff, or an employee of a Member  
11 when that Member has an amendment under consideration, may stand in or be seated at the rostrum  
12 area of the Committee rooms unless the Chair determines otherwise.

13 *Quorum*

14 (b)(1) For the purpose of taking testimony and receiving evidence, two members of the Committee  
15 shall constitute a quorum.

16 (2) A majority of the members of the Committee shall constitute a quorum for the purposes of  
17 reporting any measure or matter, of authorizing a subpoena (other than a subpoena authorized and  
18 issued by the Chair pursuant to subsection (e)(1)), of closing a meeting or hearing pursuant to  
19 clause 2(g) of rule XI of the rules of the House (except as provided in clause 2(g)(2)(A) and (B)) or  
20 of releasing executive session material pursuant to clause 2(k)(7) of rule XI of the rules of the  
21 House.

22 (3) For the purpose of taking any action other than those specified in paragraph (2) one-third of the  
23 members of the Committee shall constitute a quorum.

24 *Voting*

25 (c)(1) No vote may be conducted on any measure or matter pending before the Committee unless  
26 the requisite number of members of the Committee is actually present for such purpose.

27 (2) A record vote of the Committee shall be provided on any question before the Committee upon  
28 the request of one-fifth of the members present.

29 (3) No vote by any member of the Committee on any measure or matter may be cast by proxy.

30 (4) In addition to any other requirement of these rules or the Rules of the House, including clause  
31 2(e)(1)(B) of rule XI, the Chair shall make the record of the votes on any question on which a  
32 record vote is demanded publicly available for inspection at the offices of the Committee and in  
33 electronic form on the Committee's Web site not later than one business day after such vote is  
34 taken. Such record shall include in electronic form the text of the amendment, motion, order, or  
35 other proposition, the name of each member voting for and each member voting against such  
36 amendment, motion, order, or proposition, and the names of those members of the committee  
37 present but not voting. With respect to any record vote on any motion to report or record vote on  
38 any amendment, a record of such votes shall be included in the report of the Committee showing  
39 the total number of votes cast for and against and the names of those members of the committee  
40 present but not voting.

1 (5) POSTPONED RECORD VOTES. —(A) Subject to subparagraph (B), the Chair may postpone  
2 further proceedings when a record vote is ordered on the question of approving any measure or  
3 matter or adopting an amendment. The Chair may resume proceedings on a postponed request at  
4 any time, but no later than the next meeting day.

5 (B) In exercising postponement authority under subparagraph (A), the Chair shall take all  
6 reasonable steps necessary to notify members on the resumption of proceedings on any  
7 postponed record vote.

8 (C) When proceedings resume on a postponed question, notwithstanding any intervening  
9 order for the previous question, an underlying proposition shall remain subject to further  
10 debate or amendment to the same extent as when the question was postponed.

11 (D) The Chair’s authority to postpone recorded votes will not be used to prejudice a  
12 member with regard to the offering of another amendment. In the application of this rule,  
13 the Chair will consult regularly with the ranking minority member regarding the scheduling  
14 of the resumption of postponed votes.

#### 15 *Hearing Procedures*

16 (d)(1)(A) The Chair shall make public announcement of the date, place, and subject matter of any  
17 committee hearing at least one week before the commencement of the hearing, unless the Chair,  
18 with the concurrence of the ranking minority member, or the Committee by majority vote with a  
19 quorum present for the transaction of business, determines there is good cause to begin the hearing  
20 sooner, in which case the Chair shall make the announcement at the earliest possible date.

21 (B) Not less than three days before the commencement of a hearing (excluding Saturdays,  
22 Sundays, and legal holidays except when the House is in session on any such day)  
23 announced under this paragraph, the Chair shall provide to the members of the Committee  
24 a concise summary of the subject of the hearing, or, in the case of a hearing on a measure  
25 or matter, a copy of the measure or materials relating to the matter in question and a  
26 concise explanation of the measure or matter to be considered. At the same time the Chair  
27 provides the information required by the preceding sentence, the Chair shall also provide to  
28 the members of the Committee a list of the witnesses expected to appear before the  
29 Committee at that hearing. The witness list may not be modified within 24 hours of a  
30 hearing, unless the Chair, with the concurrence of the ranking minority member,  
31 determines there is good cause for such modification.

32 (2) To the greatest extent practicable—

33 (A) each witness who is to appear before the Committee shall file with the Committee two  
34 business days in advance of the appearance sufficient copies (including a copy in electronic  
35 form), as determined by the Chair, of a written statement of proposed testimony and shall  
36 limit the oral presentation to the Committee to brief summary thereof; and

37 (B) each witness appearing in a non-governmental capacity shall include with the written  
38 statement of proposed testimony a curriculum vitae and a disclosure of the amount and  
39 source (by agency and program) of any Federal grant (or subgrant thereof) or contract (or  
40 subcontract thereof) received during the current fiscal year or either of the two preceding  
41 fiscal years. Such disclosure statements, with appropriate redactions to protect the privacy

1 of the witness, shall be made publicly available in electronic form not later than one day  
2 after the witness appears.

3 (3) The requirements of paragraph (2)(A) may be modified or waived by the Chair when the Chair  
4 determines it to be in the best interest of the Committee.

5 (4)(A) Subject to subparagraph (B), the five-minute rule shall be observed in the interrogation of  
6 witnesses before the Committee or any of its subcommittees until each present member thereof has  
7 had an opportunity to question the witnesses. The Chair shall, so far as practicable, recognize  
8 alternately based on seniority of the majority and minority members present at the time the hearing  
9 was called to order and others based on their arrival at the hearing. The Chair shall, so far as  
10 practicable, defer to the Ranking Member with respect to the order of recognition for minority  
11 Members. No member shall be recognized for a second period of five minutes to interrogate  
12 witnesses until each present member of the Committee or such subcommittee has been recognized  
13 once for that purpose.

14 (B) The Chair may permit a specified number of members to question one or more  
15 witnesses for a specified period of time not to exceed 60 minutes in the aggregate, equally  
16 divided between and controlled by the Chair and the ranking minority member.

17 (5) Whenever any hearing is conducted by the Committee on any measure or matter, the minority  
18 party members of the Committee shall be entitled, upon the request of a majority of them before the  
19 completion of the hearing, to call witnesses with respect to that measure or matter during at least  
20 one day of hearing thereon. The Chair, with the concurrence of the ranking minority member, will  
21 determine the date, time, and place of such hearing.

22 (6) At any hearing of the Committee, opening statements by members of the Committee shall be  
23 limited to 10 minutes in the aggregate. The Chair shall control five minutes and recognize members  
24 in the Chair's sole discretion. The ranking minority member shall control five minutes; the Chair  
25 shall recognize members for such time according to the direction of the ranking minority member  
26 as communicated to the Chair.

27 (7) Notwithstanding any member's oral delivery of an opening statement, written opening  
28 statements by any member of the Committee submitted to the Chair within 5 legislative days after  
29 the adjournment of a hearing shall be made a part of the official hearing record thereof.

### 30 *Subpoenas and Oaths*

31 (e)(1) The power to authorize and issue subpoenas is delegated to the Chair. The Chair will provide  
32 written notice to the ranking minority member at least 48 hours in advance of the authorization and  
33 issuance of a subpoena, except when exigent circumstances exist that do not permit such amount of  
34 notice, in which case the Chair shall provide such notice as soon as possible.

35 (2) Authorized subpoenas shall be signed by the Chair or by any member designated by the  
36 Committee and may be served by any person designated by the Chair or such member.

37 (3) The Chair, or any member of the Committee designated by the Chair, may administer oaths to  
38 witnesses before the Committee.

39 RULE 4

1    **PROCEDURES FOR REPORTING MEASURES OR MATTERS**

2    (a) No measure or matter shall be reported from the Committee unless a majority of the Committee  
3    is actually present.

4    (b) The Chair of the Committee shall report or cause to be reported promptly to the House any  
5    measure approved by the Committee and take necessary steps to bring a matter to a vote.

6    (c) The report of the Committee on a measure which has been approved by the Committee shall be  
7    filed within seven calendar days (exclusive of days on which the House is not in session) after the  
8    day on which there has been filed with the clerk of the Committee a written request, signed by a  
9    majority of the members of the Committee, for the reporting of that measure pursuant to the  
10   provisions of clause 2(b)(2) of rule XIII of the Rules of the House.

11   (d) All reports printed by the Committee pursuant to a legislative study or investigation and not  
12   approved by a majority vote of the Committee shall contain the following disclaimer on the cover  
13   of such report: “This report has not been officially adopted by the Committee on Financial  
14   Services and may not necessarily reflect the views of its Members.”

15   (e) The Chair is directed to offer a motion under clause 1 of rule XXII of the Rules of the House  
16   whenever the Chair considers it appropriate.

17    **RULE 5**

18    **SUBCOMMITTEES**

19    *Establishment and Responsibilities of Subcommittees*

20    (a)(1) There shall be six subcommittees of the Committee as follows:

21           (A) **SUBCOMMITTEE ON INVESTOR PROTECTION, ENTREPRENEURSHIP, AND**  
22           **CAPITAL MARKETS.** — The jurisdiction of the Subcommittee on Investor Protection,  
23           Entrepreneurship, and Capital Markets includes—

24           (i) initiatives to protect investor interest and to promote investor confidence in market  
25           integrity;

26           (ii) securities, including retirement savings plans and products; exchanges, and finance;

27           (iii) capital markets activities, including securitization, business capital formation,  
28           securities lending, and repurchase agreements;

29           (iv) investment companies, investment advisers, and advisers to private funds;

30           (v) activities involving accounting and auditing;

1 (vi) activities involving futures, forwards, options, and other types of derivative  
2 instruments;

3 (vii) the Securities and Exchange Commission;

4 (viii) the Financial Accounting Standards Board;

5 (ix) the Municipal Securities Rulemaking Board;

6 (x) the Public Company Accounting Oversight Board;

7 (xi) the Securities Investor Protection Corporation; and

8 (xii) self-regulatory organizations registered with the Securities and Exchange  
9 Commission.

10 (B) SUBCOMMITTEE ON CONSUMER PROTECTION AND FINANCIAL  
11 INSTITUTIONS. — The jurisdiction of the Subcommittee on Consumer Protection and  
12 Financial Institutions includes—

13 (i) all agencies, including the Office of the Comptroller of the Currency, the Federal  
14 Deposit Insurance Corporation, the Board of Governors of the Federal Reserve System and  
15 the Federal Reserve System, and the National Credit Union Administration, which directly  
16 or indirectly exercise supervisory or regulatory authority in connection with, or provide  
17 deposit insurance for, financial institutions, and the establishment of interest rate ceilings  
18 on deposits;

19 (ii) all matters related to the Consumer Financial Protection Bureau;

20 (iii) the chartering, branching, merger, acquisition, consolidation, or conversion of financial  
21 institutions;

22 (iv) consumer credit, including the provision of consumer credit by insurance companies,  
23 and further including those matters in the Consumer Credit Protection Act dealing with  
24 truth in lending, extortionate credit transactions, restrictions on garnishments, fair credit  
25 reporting and the use of credit information by credit bureaus and credit providers, equal  
26 credit opportunity, debt collection practices, and electronic funds transfers, including  
27 consumer transactions using mobile devices;

28 (v) creditor remedies and debtor defenses, Federal aspects of the Uniform Consumer Credit  
29 Code, credit and debit cards, and the preemption of State usury laws;

30 (vi) consumer access to financial services, including the Home Mortgage Disclosure Act  
31 and the Community Reinvestment Act;

32 (vii) the terms and rules of disclosure of financial services, including the advertisement,  
33 promotion and pricing of financial services, and availability of government check cashing  
34 services;

35 (viii) deposit insurance;

36 (ix) consumer access to savings accounts and checking accounts in financial institutions,  
37 including lifeline banking and other consumer accounts; and

1 (x) financial stability and systemic risk, including all matters relating to the Financial  
2 Stability Oversight Council and the Office of Financial Research.

3 (C) SUBCOMMITTEE ON HOUSING, COMMUNITY DEVELOPMENT, AND  
4 INSURANCE. — The jurisdiction of the Subcommittee on Housing, Community  
5 Development, and Insurance includes—

6 (i) housing (except programs administered by the Department of Veterans Affairs),  
7 including mortgage and loan insurance pursuant to the National Housing Act; rural  
8 housing; housing and homeless assistance programs; all activities of the Government  
9 National Mortgage Association; secondary market organizations for home mortgages,  
10 including the Federal National Mortgage Association, the Federal Home Loan Mortgage  
11 Corporation, and the Federal Agricultural Mortgage Corporation; the Federal Housing  
12 Finance Agency; the Federal Home Loan Banks; housing construction and design and  
13 safety standards; housing-related energy conservation; housing re- search and  
14 demonstration programs; financial and technical assistance for nonprofit housing sponsors;  
15 housing counseling and technical assistance; regulation of the housing industry (including  
16 landlord/tenant relations); and real estate lending including regulation of settlement  
17 procedures;

18 (ii) community development and community and neighborhood planning, training and  
19 research; national urban growth policies; urban/rural research and technologies; and  
20 regulation of interstate land sales;

21 (iii) the qualifications for and designation of Empowerment Zones and Enterprise  
22 Communities (other than matters relating to tax benefits); and

23 (iv) insurance generally, including but not limited to, terrorism risk insurance, private  
24 mortgage insurance, government sponsored insurance programs, including those offering  
25 protection against crime, fire, flood (and related land use controls), earthquake and other  
26 natural hazards, and the Federal Insurance Office.

27 (D) SUBCOMMITTEE ON NATIONAL SECURITY, INTERNATIONAL  
28 DEVELOPMENT, AND MONETARY POLICY. — The jurisdiction of the Subcommittee  
29 on National Security, International Development, and Monetary Policy includes—

30 (i) financial aid to all sectors and elements within the economy;

31 (ii) financial support networks of national security threats, including matters related to  
32 terrorist financing, money laundering, drug sale proceeds, and alternative remittance  
33 systems;

34 (iii) methods to detect and inhibit terrorism and illicit finance, including matters related to  
35 anti-money laundering and combating the financing of terrorism (AML/CFT) standards,  
36 asset forfeiture, and financial sanctions, as well as programs related to such matters  
37 administered by agencies or subunits thereof, including activities of the Office of Terrorism  
38 and Financial Intelligence and the Financial Crimes Enforcement Network;

39 (iv) inter-governmental initiatives to detect and inhibit terrorism and illicit finance,  
40 including the Financial Action Task Force;



1 (v) multilateral development lending institutions, including activities of the National  
2 Advisory Council on International Monetary and Financial Policies as related thereto, and  
3 monetary and financial developments as they relate to the activities and objectives of such  
4 institutions;

5 (vi) international trade, including but not limited to the activities of the Export-Import  
6 Bank;

7 (vii) the International Monetary Fund, its permanent and temporary agencies, and all  
8 matters related thereto;

9 (viii) international investment policies, both as they relate to United States investments for  
10 trade purposes by citizens of the United States and investments made by all foreign entities  
11 in the United States;

12 (ix) defense production matters as contained in the Defense Production Act of 1950, as  
13 amended;

14 (x) economic growth and stabilization;

15 (xi) domestic monetary policy, and agencies which directly or indirectly affect domestic  
16 monetary policy, including the effect of such policy and other financial actions on interest  
17 rates, the allocation of credit, and the structure and functioning of domestic financial  
18 institutions;

19 (xii) coins, coinage, currency, and medals, including commemorative coins and medals,  
20 proof and mint sets and other special coins, the Coinage Act of 1965, gold and silver,  
21 including the coinage thereof (but not the par value of gold), gold medals, counterfeiting,  
22 currency denominations and design, the distribution of coins, and the operations of the  
23 Bureau of the Mint and the Bureau of Engraving and Printing; and

24 (xiii) development of new or alternative forms of currency.

25 (E) SUBCOMMITTEE ON DIVERSITY AND INCLUSION. —The jurisdiction of the  
26 Subcommittee on Diversity and Inclusion includes—

27 (i) all matters related to diversity and inclusion within all the agencies, departments,  
28 programs, and entities within the jurisdiction of the Committee, including workforce  
29 diversity and inclusion, external or customer diversity and inclusion, and supplier diversity;

30 (ii) the offices described in section 342 of the Dodd-Frank Wall Street Reform and  
31 Consumer Protection Act of 2010 and the office described in section 1116 of the Housing  
32 and Economic Recovery Act of 2008; and

33 (iii) methods, initiatives, and measures to promote financial and economic inclusion.

34 (F) SUBCOMMITTEE ON OVERSIGHT AND INVESTIGATIONS. — The jurisdiction  
35 of the Subcommittee on Oversight and Investigations includes

36 (i) the oversight of all agencies, departments, programs, matters, and entities within the  
37 jurisdiction of the Committee, including the development of recommendations with regard  
38 to the necessity or desirability of enacting, changing, or repealing any legislation within the

1 jurisdiction of the Committee, and for conducting investigations within such jurisdiction;  
2 and

3 (ii) research and analysis regarding matters within the jurisdiction of the Committee,  
4 including the impact or probable impact of tax policies affecting matters within the  
5 jurisdiction of the Committee.

6 (2) In addition, each such subcommittee shall have specific responsibility for such other measures  
7 or matters as the Chair refers to it.

8 (3) Each subcommittee of the Committee shall review and study, on a continuing basis, the  
9 application, administration, execution, and effectiveness of those laws, or parts of laws, the subject  
10 matter of which is within its general responsibility.

#### 11 *Referral of Measures and Matters to Subcommittees*

12 (b)(1) The Chair may regularly refer to one or more subcommittees such measures and matters as  
13 the Chair deems appropriate given its jurisdiction and responsibilities. In making such a referral,  
14 the Chair may designate a subcommittee of primary jurisdiction and subcommittees of additional or  
15 sequential jurisdiction.

16 (2) All measures or matters shall be subject to consideration by the full Committee.

17 (3) In referring any measure or matter to a subcommittee, the Chair may specify a date by which  
18 the subcommittee shall report thereon to the Committee.

19 (4) The Chair, in his or her sole discretion, may discharge a subcommittee from consideration of  
20 any measure or matter referred to a subcommittee of the Committee.

#### 21 *Composition of Subcommittees*

22 (c)(1) Members shall be elected to each subcommittee and to the positions of chair and ranking  
23 minority member thereof, in accordance with the rules of the respective party caucuses. The Chair  
24 of the Committee shall designate a member of the majority party on each subcommittee as its vice  
25 chair. The Chair may designate one member of the Committee who previously has served as the  
26 chair of the Committee as the Chair Emeritus.

27 (2) The Chair and ranking minority member of the Committee shall be ex officio members with  
28 voting privileges of each subcommittee of which they are not assigned as members and may be  
29 counted for purposes of establishing a quorum in such subcommittees. The Chair Emeritus shall be  
30 an ex officio member without voting privileges of each subcommittee to which he or she is not  
31 assigned and shall not count for purposes of establishing a quorum in such subcommittees.

32 (3) The subcommittees shall be comprised as follows:

33 (A) The Subcommittee on Investor Protection, Entrepreneurship, and Capital Markets shall  
34 be comprised of 23 members, 13 elected by the majority caucus and 10 elected by the  
35 minority caucus.

36 (B) The Subcommittee on Consumer Protection and Financial Institutions shall be  
37 comprised of 23 members, 13 elected by the majority caucus and 10 elected by the  
38 minority caucus.

1 (C) The Subcommittee on Housing, Community Development, and Insurance shall be  
2 comprised of 23 members, 13 elected by the majority caucus and 10 elected by the  
3 minority caucus.

4 (D) The Subcommittee on National Security, International Development, and Monetary  
5 Policy shall be comprised of 21 members, 12 elected by the majority caucus and 9 elected  
6 by the minority caucus.

7 (E) The Subcommittee on Diversity and Inclusion shall be comprised of 21 members, 12  
8 elected by the majority caucus and 9 elected by the minority caucus.

9 (F) The Subcommittee on Oversight and Investigations shall be comprised of 17 members,  
10 10 elected by the majority caucus and 7 elected by the minority caucus.

11 *Subcommittee Meetings and Hearings*

12 (d)(1) Each subcommittee of the Committee may be authorized at the sole direction of the Chair to  
13 meet, hold hearings, receive testimony, mark up legislation, and report to the full Committee on  
14 any measure or matter referred to it, consistent with subsection (a).

15 (2) No subcommittee of the Committee may meet or hold a hearing at the same time as a meeting  
16 or hearing of the Committee.

17 (3) The chair of each subcommittee shall set hearing and meeting dates only with the approval of  
18 the Chair with a view toward assuring the availability of meeting rooms and avoiding simultaneous  
19 scheduling of Committee and subcommittee meetings or hearings.

20 *Effect of a Vacancy*

21 (e) Any vacancy in the membership of a subcommittee shall not affect the power of the remaining  
22 members to execute the functions of the subcommittee as long as the required quorum is present.

23 *Records*

24 (f) Each subcommittee of the Committee shall provide the full Committee with copies of such  
25 records of votes taken in the sub- committee and such other records with respect to the  
26 subcommittee as the Chair deems necessary for the Committee to comply with all rules and  
27 regulations of the House.

28 **RULE 6**

29 **STAFF**

30 *In General*

31 (a)(1) Except as provided in paragraph (2), the professional and other staff of the Committee shall  
32 be appointed, and may be removed, by the Chair, and shall work under the general supervision and  
33 direction of the Chair.

34 (2) All professional and other staff provided to the minority party members of the Committee shall  
35 be appointed, and may be removed, by the ranking minority member of the Committee, and shall  
36 work under the general supervision and direction of such member.

37 (3) It is intended that the skills and experience of all members of the Committee staff be available  
38 to all members of the Committee.

1 *Subcommittee Staff*

2 (b) From funds made available for the appointment of staff, the Chair of the Committee shall,  
3 pursuant to clause 6(d) of rule X of the Rules of the House, ensure that sufficient staff is made  
4 available so that each subcommittee can carry out its responsibilities under the rules of the  
5 Committee and that the minority party is treated fairly in the appointment of such staff.

6 *Compensation of Staff*

7 (c)(1) Except as provided in paragraph (2), the Chair shall fix the compensation of all professional  
8 and other staff of the Committee.

9 (2) The ranking minority member shall fix the compensation of all professional and other staff  
10 provided to the minority party members of the Committee.

11 **RULE 7**

12 **BUDGET AND TRAVEL**

13 *Budget*

14 (a)(1) The Chair, in consultation with other members of the Committee, shall prepare for each  
15 Congress a budget providing amounts for staff, necessary travel, investigation, and other expenses  
16 of the Committee and its subcommittees.

17 (2) From the amount provided to the Committee in the primary expense resolution adopted by the  
18 House of Representatives, the Chair, after consultation with the ranking minority member, shall  
19 designate an amount to be under the direction of the ranking minority member for the  
20 compensation of the minority staff, travel expenses of minority members and staff, and minority  
21 office expenses. All expenses of minority members and staff shall be paid for out of the amount so  
22 set aside.

23 *Travel*

24 (b)(1) The Chair may authorize travel for any member and any staff member of the Committee in  
25 connection with activities or subject matters under the general jurisdiction of the Committee.  
26 Before such authorization is granted, there shall be submitted to the Chair in writing the following:

27 (A) The purpose of the travel.

28 (B) The dates during which the travel is to occur.

29 (C) The names of the States or countries to be visited and the length of time to be spent in  
30 each.

31 (D) The names of members and staff of the Committee for whom the authorization is  
32 sought.

33 (2) Members and staff of the Committee shall make a written report to the Chair on any travel they  
34 have conducted under this subsection, including a description of their itinerary, expenses, and  
35 activities, and of pertinent information gained as a result of such travel.

36 (3) Members and staff of the Committee performing authorized travel on official business shall be  
37 governed by applicable laws, resolutions, and regulations of the House and of the Committee on  
38 House Administration.

1 RULE 8

2 **COMMITTEE ADMINISTRATION**

3 *Records*

4 (a)(1) There shall be a transcript made of each regular meeting and hearing of the Committee, and  
5 the transcript may be printed if the Chair decides it is appropriate or if a majority of the members of  
6 the Committee requests such printing. Any such transcripts shall be a substantially verbatim  
7 account of remarks actually made during the proceedings, subject only to technical, grammatical,  
8 and typographical corrections authorized by the person making the remarks. Nothing in this  
9 paragraph shall be construed to require that all such transcripts be subject to correction and  
10 publication.

11 (2) The Committee shall keep a record of all actions of the Committee and of its subcommittees.  
12 The record shall contain all information required by clause 2(e)(1) of rule XI of the Rules of the  
13 House and shall be available in electronic form and for public inspection at reasonable times in the  
14 offices of the Committee.

15 (3) All Committee hearings, records, data, charts, and files shall be kept separate and distinct from  
16 the congressional office records of the Chair, shall be the property of the House, and all Members  
17 of the House shall have access thereto as provided in clause 2(e)(2) of rule XI of the Rules of the  
18 House.

19 (4) The records of the Committee at the National Archives and Records Administration shall be  
20 made available for public use in accordance with rule VII of the Rules of the House of  
21 Representatives. The Chair shall notify the ranking minority member of any decision, pursuant to  
22 clause 3(b)(3) or clause 4(b) of the rule, to withhold a record otherwise available, and the matter  
23 shall be presented to the Committee for a determination on written request of any member of the  
24 Committee.

25 *Committee Publications on the Internet*

26 (b) The Chair shall maintain an official Committee website for the purpose of carrying out the  
27 official responsibilities of the Committee, including communicating information about the  
28 Committee's activities. The ranking minority member may maintain an official website. To the  
29 maximum extent feasible, the Committee shall make its publications available in electronic form on  
30 the official Committee website maintained by the Chair.

31 *Audio and Video Coverage of Committee Hearings and Meetings*

32 (c)(1) To the maximum extent feasible, the Committee shall provide audio and video coverage of  
33 each hearing or meeting for the transaction of business in a manner that allows the public to easily  
34 listen to and view the proceedings; and,

35 (2) maintain the recordings of such coverage in a manner that is easily accessible to the public.